

Board of Selectmen
Town Office Building
Monday, August 21, 201

Attending: D. Pierce, S. Bergeron, T. Fydenkevez, S. Patch
Others: Caroline Pam
Behind the Camera: FCAT

Meeting called to order at 6:35 PM.

Kitchen Garden Request for One Day Liquor License

Caroline Pam met with the board to discuss her application for a One Day Liquor License for the Chili Festival on September 16th & 17th. The board noted that all departments have reviewed the application and have no issues with granting the license as requested. Ms. Pam noted that the Festival will be held at Mike's Maze, four bands, local beer and local food as well as a hot sauce competition will be featured.

Approval of Minutes

Motion: Mr. Fydenkevez to approve the minutes of the 8/7/17 meeting. Second: Mr. Bergeron.
Voted: 3-0.

Motion: Mr. Fydenkevez to approve the minutes of the 8/9/17 meeting. Second: Mr. Bergeron.
Voted: 3-0

Selectmen Updates

Mr. Fydenkevez noted letter from resident regarding nuisance houses. The Town Administrator, Police Chief and Town Clerk met and reviewed the Town's bylaws regarding nuisance house. The Chief has drafted an informational handout regarding these bylaws which will be enforced. Mr. Fydenkevez encouraged residents to call the police to report any problems. Mr. Fydenkevez stated that he would like to see Personnel Committee start meeting to discuss compensation prior to the beginning of budget discussion. Mr. Pierce will schedule a meeting with the Personnel Committee.

Town Administrator Updates

- Ms. Patch provided updates on the FCAT/PEG grant agreement. A draft has been received from Town Counsel. Ms. Patch is working with Chris Collins on the required attachments including equipment list and payment schedule. Ms. Patch advised the board that year 3 of the Community Compact Best Practices grant has been announced. Applications are being accepted on a rolling basis beginning August 15th. Communities may apply for assistance with up to two categories some areas to consider include: HR, Education, Financial Management, Public Safety, Environment, and Economic Development.

New Business

- Public Records Guidelines
Ms. Patch noted that the guidelines drafted have been prepared by Town Counsel for member communities' use. Motion: Mr. Bergeron to adopt the Public Records Guidelines as drafted. Second: Mr. Fydenkevez. Voted: 3-0.

- Memorandum of Understand MAPC LED Streetlight Conversion
Ms. Patch gave a brief overview of the LED Streetlight Conversion Grant Program. The program provides assistance to communities who have purchased their streetlights convert to LED streetlights. This a reimbursable grant, which will require town meeting approval to appropriate the total project cost. Reimbursement is provided through grant funding (30% of net costs) and a utility incentive. Savings per year on streetlights is approximately \$6,000. The board will take this matter up at their next meeting on September 11, 2017.
- FY 17 Appropriation Transfer Deficit Accounts
The board reviewed the 17 appropriation transfers for deficit accounts. Snow and Ice is overdrawn by approximately \$10,000 and will need to be raised on the tax recap.
Motion: Mr. Fydenkevez to fund deficit accounts as presented. Second: Mr. Bergeron.
Voted: 3-0
- Memorandum of Understanding Franklin County Waste Management for Third Party Landfill Inspection Services.
Motion: Mr. Fydenkevez for discussion. Second: Mr. Bergeron. Mr. Fydenkevez noted the success of the Franklin County Solid Waste District Program.

Closing Remarks

- Mr. Bergeron read a quote from George Washington from Ron Chernow's biography on George Washington.

Adjournment

- Motion: Mr. Bergeron to adjourn the meeting. Second: Mr. Fydenkevez. Voted: 3-0.

Meeting adjourned at 7:33 PM.

Respectfully submitted,


Sherry Patch
Town Administrator